

Application for the reduction of school fees

For the application of places at LIS many factors are taken into consideration, in particular whether the child is already a student at the school, whether one or both parents are of foreign nationality and whether the child can especially profit from an education at the school. This notwithstanding, at least 25 % of the places are kept available for children who are not able to pay the full amount of fees according to their status of income and wealth. Decisions on whether to grant priority places where the full amount of school fees are not committed to are taken on the basis of the requirements of the Saxony tax administration and the Saxony general accounting office. The signatories agree with the provisions stated above.

Application for reduced fees for (last name, name)	Grade	At LIS since
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I. Household Details

A. Person responsible for the household (PRH)	Household Partner (Spouse/Spousal Equivalent) (P)
Last name, name	Last name, name
Marital Status	Marital Status
Relationship to child for whom reduced fees application is made	Relationship to child for whom reduced fees application is made
Address	Address
Nationality	Nationality
Profession	Profession
Employer	Employer

B. Children living in the household

Last name, name	Date of birth	Relationship of child to PRH *		Relationship of child to P *	At LIS since
1.					
2.					
3.					

* A : Own child or Adopted child

B : No relationship

II. Documents to be submitted

Please submit the following documents as substantiation of your income and wealth. Please be advised that LIS requires complete and up-to-date documents (photocopies) in order to process your application for reduced fees. The list below shows which documents are required of self-employed persons and which of those who are employees of other organisations. Documents relating to transfer payments / social welfare are to be submitted whenever applicable. Should one of the requested documents not apply to your case or not be available, please explain. LIS will examine the accuracy and completeness of the data provided. In the case of missing or inaccurate documentation, LIS reserves the right to reject your application for a fee reduction or withdraw a reduction already granted. Furthermore, we herewith inform applicants that this application may be subject to review by the tax authorities.

	Self-employed	Employee	Welfare Recipient
1. Form: "Statement of Income and Wealth" (mandatory!)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Statement of Revenues and Expenses	<input type="checkbox"/>		
3. Pay slip / Salary statement		<input type="checkbox"/>	
4. Copy of annual wage statement (Elektronische Lohnsteuerbescheinigung)		<input type="checkbox"/>	
5. Statement of social benefits received			<input type="checkbox"/>
6. Income tax assessment notice (Steuerbescheid)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Complete and legible bank statements for last 3 months (copies)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Statement of regular payment from pension, disability, or similar insurance provisions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Other _____			

III. Other factors that should be taken into account

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IV. Declaration

We declare that all the above stated information is accurate and true.

Date

Signature (PRH)

Signature (P)

Statement of Income and Wealth

Application for reduced fees for (last name, name)	Grade	At LIS since
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Person responsible for the household (PRH)	Household Partner (Spouse/Spousal Equivalent) (P)
Last name, name	Last name, name

I. Statement of Income **annual income figures requested**

	PRH	P
Gross annual income from salary/wages		
Wage compensatory benefits (e.g. sickness or maternity benefits)		
Gross annual income from business or trade		
Gross annual income from other independent personal services		
Annual income from capital investments		
Annual income from rent (e.g. real estate)		
Pension		
Governmental child benefits (Kindergeld, Elterngeld)		
Unemployment or social welfare benefits		
Social welfare benefits		
Municipal rent subsidy		
Alimony and child support		
Other income		
Total gross income		
LESS		
Income tax		
Statutory contribution to social security		
Total net income		

II. Statement of Wealth

	PRH	P
Cash		
Total bank balances		
Securities at market value (Please provide copies of account statements)		
Life Insurance (surrender value)		
Private Dwellings (fair market value)		
Other property and real estate		
Vehicles		
Other assets		
1.		
2.		
3.		
4.		
Total assets		

III. Statement of Liabilities

	PRH	P
Bank loans		
Other liabilities		
1.		
2.		
3.		
4.		
Total liabilities		

IV. Declaration

We declare that all the above stated information is accurate and true.

Date

Signature (PRH)

Signature (P)