



Primary Christmas Holiday Hort for grades 1- 5 Monday 21 December to Wednesday 23 December 2020



Dear Parents and Guardians,

The end of the year is near. LIS Hort team will be offering a very short Christmas Holiday Hort programme filled with exciting learning experiences and lots of fun & adventure for your child from 07:00 to 17:00 each day.

To enrol your child, please return the enclosed registration form.

After registration is completed, Hort colleagues will create a programme based on the number of children attending, previous experiences, your feedback and the interests of your children. You will receive detailed programme information at least one week prior to the start of the holidays.

An activity fee of €45 EUR per child per week is required for students in grades 1-5.

For single-parent families (see § 21 paragraph 3 SGB II) the price is €30 EUR per child. This fee covers all costs of the week incl. activities, transportation and lunches. You will be asked to provide your child with snacks and drinks.

Please do not order any lunch at "Gourmet Kids", we will order the lunch.

Please note: Holiday Hort bookings are not available for individual days. Please book per week. You can choose a payment option in the enclosed registration form.

Enrolment:

- **How:** please fill out and return the below form either per email to the Hort Leader Team (hort-office@lis.school) or in paper form at the Hort sign-out table.
- **When:** please return this form at the latest by **Friday, 13 November 2020**. Please note that requests received after this deadline must be made directly to the Hort Leader, and will only be accepted on a case to case basis depending on space availability. If you are able to obtain a space after the deadline, there will be an additional surcharge of 20 EUR per week booked.

Cancellation and Reimbursements:

- **How:** Should you need to cancel your reservation after registration has already taken place, please do so as soon as possible per email to the Hort Leadership Team at hort-office@lis.school
- **When:** The last date for cancelling your Holiday Hort placement is Friday, 4th December 2020.
Cancellations after this date will not be reimbursed due to costs incurred that we cannot recover.

Thank you in advance for your support. Should you have any questions, please feel free to contact your Hort Leader or Assistant Hort Leader directly.

Kind regards,
Tim Belfield
Primary Principal

James Kotzsch
Hort Leader



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REGISTRATION FORM

I am registering my child:

Name of child:

Class:

Week 1 (Monday, 21 December – Wednesday 23 December)

ACTIVITY FEE PAYMENT OPTIONS

Please tick the appropriate payment option below:

I pay school fees by direct debit. Please deduct the total amount from the usual account.

I do not pay school fees by direct debit. My authorisation for Holiday Hort direct debit is below.

I am a single parent

I am an LIS staff member and will work at LIS during Holiday Hort.

ACTIVITY SUGGESTIONS

Should you or your child have any special interests or ideas for our Holiday Hort Program, please write them down here. Thank you.

Please see next page to provide us with important information about your child.





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Child's name _____

Class _____

ADDITIONAL INFORMATION NEEDED

My child is allowed to attend field trips: Yes No

My child can swim: Yes No

My child is allowed to go in the water: Yes No

My child has food allergies: Yes No

Please indicate any special dietary requirements or allergies

Date

Parents' Signature *(needed for paper copy only, not when e-mailed)*



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SEPA-Lastschriftverfahren / SEPA Direct Debit

Name und Anschrift des Zahlungspflichtigen / Name and address of Debtor

Name / name:

Straße / street:

Postleitzahl und Ort / postal code and city

Bankverbindung des Zahlungspflichtigen / Debitor bank account information

Name des Kreditinstituts (Bank name):

IBAN (International Bank Account Number):

BIC (Bank Identifier Code):

Hiermit ermächtigen wir/ich widerruflich

Herewith I/we give permission to:

**Leipzig International School gGmbH
Könneritzstraße 47
04229 Leipzig
Creditor Identifier: DE95ZZZ00000222523**

die zu entrichtenden Zahlungen bei Fälligkeit zu Lasten des oben genannten Kontos durch Lastschrift einzuziehen. Wenn mein/unser Konto die erforderliche Deckung nicht aufweist, besteht seitens des kontoführenden Kreditinstituts keine Verpflichtung zur Einlösung. Eventuell entstehende Gebühren bei Nichteinlösung der Lastschrift hat der Zahlungspflichtige zu tragen.

to debit payments from the above mentioned account according to their due date. Should there not be sufficient funds on my account to cover the applicable payment, there is no obligation on the part of my/our Bank to process the direct debit request. Fees resulting from unprocessed direct debits are carried by me.

Ort / Datum
City / Date

Unterschrift
Signature